



# Lee County Claims Committee Minutes

Lee County, Illinois

Wednesday, July 3, 2024 at 9:00 AM

Old Lee County Courthouse, Third Floor Committee Room, 112 E 2nd St  
Dixon, IL 61021

- I. Call to Order  
Meeting was called to order at 9:00 a.m., by Chair Mike Zeman.
- II. Committee Member Roll Call: Chair Mike Zeman, Nancy Naylor, and Angie Shippert.  
Mike Zeman, Nancy Naylor, and Angie Shippert all attended in person.
- III. Meeting Attendees and Visitors  
Becky Brenner (Board Secretary) attended in person.
- IV. Approval of the Minutes from the Previous Meeting (June 18, 2024)  
Minutes from the June 18, 2024, Lee County Claims Committee Meeting were approved as presented without modification.
- V. Review and Approval of Bi-Weekly Claims  
Angie Shippert logged into miViewPoint and initiated the review of 55 claims. Two claims were rejected back to the department. One was missing a credit on the invoice and the other was a duplicate invoice. A total of 53 claims were forwarded to the County Board for ratification.
- VI. Old Business
  - A. *Review of Claims Procedures*  
There was no discussion on this topic.
- VII. New Business  
There were no items under New Business.
- VIII. Executive Session  
There was no request for an Executive Session.
- IX. Adjournment  
**Motion** to adjourn at 9:47 a.m. **Moved** by Nancy Naylor. **Second** by Angie Shippert. **Motion** passed.

The next Lee County Claims Committee Meeting is scheduled for  
9:00 a.m., on Wednesday, July 17, 2024

Respectfully submitted by:  
Becky Brenner - Board Secretary